# SFSC Dual Enrollment 2014-2015

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**Student Assistance in Panther Central**

Call: 863-784-7138 or 863-784-7405

Email: onlinehelp@southflorida.edu

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SFSC Dual Enrollment 2014-2015
DUAL ENROLLMENT

South Florida State College (SFSC) offers a strong dual enrollment program that allows qualified high school students to begin work on their college degree while still in high school. Dual enrollment is an educational program established by law in Florida (Florida Statute 1007.271) for district, private, and home-schooled high school students.

Advantages of Dual Enrollment

For the student who is eligible for the program, academically ready for college work, and willing to work hard in college classes, dual enrollment can:

- accelerate achievement of education goals
- eliminate duplication between high school and college course content
- increase the rigor and challenge of course offerings while in high school
- provide free college tuition and books

The dual enrollment program is an opportunity to take challenging courses and accelerate entry into college while still in high school. With hundreds of dual enrollment courses available, there is great potential to further engage students to pursue academically rigorous courses that capture their interests. Successful completion of dual enrollment courses allows eligible high school students to simultaneously earn high school credit and college credit toward a career certificate, an associate degree, or a baccalaureate degree.

Honors Dual Enrollment

Dual enrollment students may take courses offered through the SFSC Honors Program with the permission of the Honors Director or Counselor. All Honors Program courses completed with a grade of A or B will be counted toward the requirements for graduation from the Honors Program, should the student elect to matriculate to SFSC after high school graduation, and be accepted into the Honors Program. For additional information, please contact SFSC Honors Director Charlotte Pressler at 784-7247 or charlotte.pressler@southflorida.edu.

Enrolling in Dual Enrollment Classes

Students may enroll in dual enrollment classes offered at their high school, or they may attend classes on any SFSC campus during or after school hours in any term prior to high school graduation.

Students should consult their high school counselor regarding the availability and times of dual enrollment classes in their high school. Information regarding SFSC campus and centers, class schedules, and online offerings may be accessed on the college website, www.southflorida.edu. The high school guidance counselor must verify eligibility and approve applications.

Important Notice to Parents/Guardians and Students

- Students taking dual enrollment courses are subject to the rules and regulations of SFSC as established in the SFSC Catalog and the SFSC Dual Enrollment Parent and Student Guide.
- While in college courses, students are introduced to a learning environment that promotes an open exchange of ideas. Course content is presented on an adult level and class discussions require a mature understanding of divergent viewpoints and the ability to think critically on controversial issues.
- High school students will be placed in classes with other college students that will likely include adults of all ages and backgrounds. Dual enrolled students are expected to act as adults.
- Registration for available seats in all SFSC classes is on a first-come, first-served basis.
- Students and parents/guardians are required to sign a contract indicating their understanding of student readiness, social maturity, and motivation to participate in dual enrollment (See Appendix).
- Students should understand that dual enrollment courses are college-level courses, and the amount of work and rigor of content in dual enrollment courses may be much greater than high school courses. In addition, dual enrollment course grades become a part of a student’s permanent college transcript and are calculated into the college grade point average. Poor performance in dual enrollment courses may affect future university admissions and financial aid. Therefore, it is important to do well in college courses to realize the benefits of dual enrollment.

Student Eligibility

Students must be high school juniors and seniors for college credit dual enrollment, or sophomores, juniors, and seniors for technical dual enrollment.

1. Students must have a minimum 3.0 cumulative, unweighted grade point average to take college credit dual enrollment courses and a 2.0 cumulative, unweighted grade point average is required for technical dual enrollment courses.

2. Students must complete the SAT, ACT, or Postsecondary Education Readiness Test (PERT) in order to take college credit courses. Completion of the Test of Adult Basic Education (TABE) is required for technical courses.
3. Parent/guardian and high school or district administration permission is required.
4. Students must complete dual enrollment courses prior to high school graduation

**ENROLLMENT PROCESS**

**Application for Dual Enrollment Admission**

Students must see their high school guidance counselor to verify eligibility, select appropriate courses, and approve the application for submission to SFSC. The application must include specific course titles, course numbers, and counselor signature.

Students applying for admissions to the dual enrollment program should complete the SFSC admissions application items 1-19 and all of page 4. An application for admission is available to print at www.southflorida.edu/student/services/admissions. Please take a printed copy to your guidance counselor for submission.

**Assessment Tests**

All college students must take an approved assessment test and achieve acceptable scores to be placed in college-level courses. For college credit courses, approved tests are the SAT, ACT, or PERT. For technical-credit courses, the TABE is the approved placement test.

Minimum assessment requirements for college credit courses include:

- Some courses require that students have a passing score in reading, writing, and/or math prior to enrolling in a designated class.

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<thead>
<tr>
<th>Test</th>
<th>Writing/verbal</th>
<th>Mathematics</th>
<th>Reading</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAT</td>
<td>440</td>
<td>440</td>
<td>N/A</td>
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<tr>
<td>ACT</td>
<td>17</td>
<td>19</td>
<td>19</td>
</tr>
<tr>
<td>PERT</td>
<td>103-150</td>
<td>123-150</td>
<td>106-150</td>
</tr>
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- For Placement into MAC 1105, student submitting ACT and SAT scores must have also completed Algebra I, Algebra II, and Geometry.
- Scores may be used from any combination of test tests. For example, a student may use an FCAT verbal score and an SAT mathematics score to qualify.
- 12 Credit Rule: State law stipulates that students may only complete 12 hours before earning placement test scores which place them into college level courses in all three areas of reading, writing, and mathematics.

The student will be required to show proof of successfully completion of the ACT, SAT, or PERT for college credit courses, or the TABE for technical dual enrollment when initially registering for classes.

**Dual Enrollment Orientation**

Once you have determined that you are eligible for dual enrollment, you must call the SFSC Campus to register for a dual enrollment Orientation session. Be sure to convey that you are a dual enrollment student, your high school name, GID (SFSC ID number, often called your X number) and your phone number. Once your attendance at one of these sessions is documented you may move on to the course selection and registration process.

To sign up for orientation, you must call one of the below SFSC locations. Home school students should contact the campus location they plan to attend.

- Avon Park High School - SFSC Career Center 863-784-7410
- DeSoto High School – SFSC DeSoto Campus 863-784-7040
- Hardee High School – SFSC Hardee Campus 863-784-7060
- Lake Placid High School - SFSC Lake Placid Center 863-784-7080
- Sebring High School – SFSC Career Center 863-784-7410

**Choosing Courses**

College classes conducted on the SFSC campus will use the college academic calendar to start and complete classes. High school classes run on an 18-week schedule, while college campus classes on a 16-week schedule. Students should be aware of the potential for differences in schedules and make arrangements accordingly.

The Florida Department of Education maintains a list of dual enrollment courses identified to meet high school graduation requirements. The list, found on the Florida Academic Counseling and Tracking for Students website, www.flvc.org, lists those which are most frequently taken by dual enrollment students in Florida.

Students must have their course selections approved by both their high school guidance counselor and an SFSC advisor. The high school guidance counselor will determine coursework appropriate for high school graduation requirements. Students taking dual
enrollment courses for the first time should meet with a SFSC advisor to determine their course of study. This will include establishing a college major and transfer institution of choice. This information is used to establish a degree plan that is used in selecting the appropriate dual enrollment classes.

Dual enrollment involves both college and high school credit, and course selection directly impacts student fulfillment of course requirements for both high school graduation and college degree completion. Students must be careful not to take college courses that will not apply toward their intended college degree since:

- They may count as enrichment courses rather than courses required for graduation, thereby resulting in the student having to pay the required tuition and fees.
- Taking excess hours that are not a part of the degree program requirements may influence future scholarship, grant or financial aid funding after high school graduation.

Course selection is important for the dual enrollment student since different college programs require specific courses to complete a certificate or degree. By choosing courses wisely, students can reduce the time it takes to complete a program after high school graduation. Some students are even able to complete their college certificate or degree while they also graduate from high school. Each student should be advised by a college advisor or counselor regarding their college major and choice of college or university. A degree plan will be established to help each student select the appropriate coursework.

The College Catalog is available online at www.southflorida.edu and contains the college degree plans for each degree and certificate program.

Dropping and/or Withdrawals

Students attending class on SFSC campuses must follow the deadlines posted in the Academic Calendar found in the College Catalog if they wish to drop or withdraw from a class. All drops or withdrawals must be handled through both the high school guidance counselor and the SFSC Registrar’s Office. Students enrolled in dual enrollment classes on their high school campus must contact their guidance counselor, as a drop or withdrawal may negatively impact the student’s grade and subsequent eligibility to take dual enrollment courses.

Grades

Student performance and grading shall be evaluated in accordance with SFSC college credit and technical grading criteria and academic standards. Each faculty member will establish course grading criteria, post the information in the course syllabus and share with the student on the first day of classes. Dual enrollment students must complete the college course with an A, B, or C grade to be considered successful.

Dual enrollment students who earn a grade of D, F or W will be permitted to retake the course only once as dual enrollment, after they have sat out for one full academic term.

A student is allowed three attempts in any college course and includes course withdrawals. Students with an excessive number of W grades, and students who repeat courses to improve their GPA, may jeopardize their admission to programs in the Florida State University System or other higher education institutions.

Transfer of Credit/Transcripts

Dual enrollment college credits are transferable to any public college or university within Florida and to many other public and private schools. Dual enrollment students who wish to transfer to other institutions are responsible for checking with that institution to determine whether their SFSC credits will apply towards the general education requirement or as electives at that school.

Dual enrollment students who wish to remain at SFSC after high school graduation must submit a new admissions application for regular admission.

GENERAL COLLEGE INFORMATION

FERPA (Family Educational Rights and Privacy Act)

Dual enrollment students are college students and subject to the federal Family Educational Rights and Privacy Act. For regular college students, this means that college records are not released to anyone, even parents/guardians, without written permission from the student. For dual enrollment students, the high school and the college may exchange information. If the student is under 18, the parents/guardians still retain the rights under FERPA at the high school and may inspect and review any records sent by the college to the high school.

Campus Resources

Dual enrollment students are entitled and encouraged to use SFSC resources including libraries, computer labs, electronic course management systems, and tutorial labs.

Transportation

Students are responsible for their transportation to and from classes held at SFSC locations, unless otherwise arranged by their school district.
Parking
SFSC provides ample parking to serve students and employees. A limited number of spaces are reserved for special permit parking. Dual enrollment students are required to obtain parking decals for their vehicles, if they wish to park on campus. This decal must be displayed on the left side of the rear bumper or rear window of automobiles and in a visible spot on motorcycles. Parking decals may be obtained from the SFSC Cashier’s Office.

Textbooks
Course textbooks are purchased by the district high schools and provided to students enrolled in dual enrollment classes. Students attending classes on SFSC sites must submit an approved voucher to purchase textbooks. After successfully completing the college course (with a grade of C or higher), the student must return the textbook to the high school. All students must purchase their own books for courses not required for high school graduation.

Special Needs Students
Dual enrollment students with special needs must coordinate services with their high schools. SFSC seeks to ensure that programs, services, and facilities are accessible to and usable by persons with disabilities. The college will make every effort to reasonably accommodate these students. Individuals have been assigned to assist in ensuring that students have access to the college’s programs, services, and facilities. These persons are the Americans with Disabilities (ADA) student coordinator and the ADA employment and facilities coordinator listed in the College Catalog. Please contact these individuals if you require assistance.

Faculty
All dual enrollment instructors are credentialed under Southern Association of Colleges and Schools (SACSCOC) accreditation rules, whether they are full-time college professors, adjunct faculty members, or high school teachers who teach dual enrollment classes. A high school teacher who teaches a dual enrollment course presents the same level of educational credentials and performance that are required of any faculty member hired by the college.

Academic Ethics
The faculty of SFSC is committed to a policy of honesty in academic affairs. Conduct which may be subject to administrative and/or disciplinary penalties, up to and including suspension or expulsion, includes:

1. **Dishonesty** consisting of cheating of any kind with respect to examinations, course assignments, or illegal possession of examination papers. If you help another student cheat, you will be subject to the same penalties as the student who you assisted.

2. **Plagiarism** consisting of the deliberate use and appropriation of another’s work without identifying the source and then passing off such work as your own. If you fail to give full credit for ideas or materials taken from another, you have plagiarized.

In the case of cheating or plagiarism, the instructor may take academic action consistent with college policy that may range from loss of credit for a specific assignment, examination, or project to removal from the course with a grade of F. Your instructor and you should seek to resolve the problem to your mutual satisfaction. If you are unable to resolve the problem you may request action from the appropriate supervisor, dean, and the vice president for educational and student services. See the Grade Appeals process listed in the College Catalog available on the website.

Cellular Phones/Other Electronic Devices
Students must turn off or silence portable communication devices before entering classrooms, labs, or other areas of the college. Disruptions attributed to such devices will be considered conduct violations.

Code of Conduct
Attendance at the college is a privilege, and to maintain the college ideals of scholarship and character development, the right is reserved to withdraw any student at any time for any reason deemed sufficient, and the student concedes this right to the college.

Each registered student assumes the responsibility to become familiar with and to abide by the general regulations and rules of conduct of the college, including, but not limited to, those that are listed below.

Any of the following violations may constitute a form of disruptive behavior. Such disruptive behaviors, if they take place on campus or at a college function, may lead to suspension or dismissal from the college:

- Sale or consumption of alcoholic beverages on campus
- Illegal use or possession of drugs or narcotics
- Cheating in any form
- Stealing
- The use of indecent or abusive language
- Gambling
- Hazing
- Vandalism or destruction of property
- Falsification of records
- Unauthorized use of the college name
- Lewd or indecent conduct
• Behavior that intentionally acts to impair, interfere with, or obstruct the orderly conduct, processes, and functions of the college. This applies to acts conducted at any college campus or facility or off campus when relevant to such orderly conduct, processes, and functions.

Disruptive conduct shall include, but not be limited to, the following:

• Violence against any member or guest of the college community
• Theft or willful destruction of college property or of the property of others present at the college
• Interference with the freedom of movement of any member or guest of the college
• Obstruction of the normal processes and activities essential to the functions of the college community
• Deliberate interference with the rights of others
• Violations of a federal or state law, a county or city ordinance
• Repeated offenses of a less serious nature

Drug-Free Campus

SFSC is a drug-free college and workplace. Illegal use of drugs or alcohol will not be tolerated on any SFSC campus, center, or at any SFSC sponsored event off campus. Alcohol and drug-free campus handouts are distributed to new students at orientation and to continuing students at their first registration in each academic year. These handouts describe standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on campus; health risks, applicable legal sanctions under the law; programs that address counseling treatment or rehabilitation/re-entry programs; and disciplinary sanctions that SFSC will impose on students and employees. You will find information regarding the Drug-Free Campus and Drug-Free Workplace Program in the Student Handbook available on the SFSC website.

Tobacco-Free College

SFSC is committed to providing a safe and healthy environment for its employees, students, and visitors. The use, distribution, or sale of tobacco, or any object or device intended to simulate that use, is prohibited in all indoor and exterior areas of each campus, center, and other property under the control of the college. College employees, students, visitors, contractors, and all others are expected to comply with SFSC’s Tobacco-Free College policy and the Florida Indoor Clean Air Act at all times.

Equal Access/Equal Opportunity

SFSC pledges to provide equal access to education and employment opportunity to all regardless of race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, or genetic information in admission to, or employment in, any of its education programs or activities. The college adheres to federal and state laws controlling equal access/equal opportunity. This pledge covers all aspects of the educational and employment relationship with students and employees. Concerns regarding this pledge are to be addressed to the Dean of Student Services who is also the equal access/equal opportunity student coordinator at 863-784-7101 located in Building B, 2nd Floor.

Nothing contained within this Dual Enrollment Parent and Student Guide is intended to discriminate on the basis of previously mentioned factors.
APPENDICES
Student Checklist

☐ Participate in an information session, if available.

☐ Make an appointment to discuss the dual enrollment options with your high school guidance counselor.

☐ Complete the SFSC dual enrollment portion of the Admissions Application and give to your high school guidance counselor.

☐ Complete required assessment testing.

☐ If you have acceptable test scores on record (SAT, ACT, PERT, TABE), meet with your high school guidance counselor to assist with course selections that apply to high school graduation requirements. The counselor will also check for seat availability and will obtain the required school district signatures.

☐ If you do not have acceptable scores on record, you will need to retake the PERT or TABE. Your counselor will assist you with signing up for the appropriate test. Test review materials are available through the college website www.southflorida.edu, then click on “Testing.”

☐ Complete the Dual Enrollment Approval Form (student and parent/guardian signatures are required). Your guidance counselor will verify, document, and initial beside your unweighted GPA, grade, and test scores.

☐ The high school counselor forwards the approval form for the required district signature(s). A copy is placed in the student’s file and the original approval form is given to the student to take to SFSC. You should also take an official copy of test scores when you go to register.

☐ Complete a dual enrollment orientation session before registering for classes. Registration is completed through the SFSC Career Center.

☐ Meet with an SFSC advisor who will file a college degree plan and provide a copy to you.

☐ The SFSC advisor will confirm course selection as it correlates to your degree plan and refer you to the appropriate location for registration.

☐ The SFSC admissions advisor verifies signatures, unweighted GPA, passing test scores, grade requirements, orientation completion, and signs the approval form.

☐ Confirm registration.

☐ Be in class the first day. Classes on the college campus use the SFSC Academic Calendar for dates of attendance. Dual enrollment classes on the high school campus use the high school calendar for attendance.

☐ Complete college courses with a grade of C or higher.

☐ After course completion (within one week of the end of classes), return your textbook(s) to the high school bookkeeper.
Frequently Asked Questions

Am I eligible to become a dual enrollment student?
To be eligible to enroll in SFSC dual enrollment, you must
- Be in grade 10 or higher for technical dual enrollment and grade 11 or 12 for college credit dual enrollment;
- Have a 3.0 unweighted grade point average for college credit dual enrollment or 2.0 unweighted grade point average for technical dual enrollment;
- Have approval from the principal (and superintendent if required by the school district);
- Have no severe behavior problems or unresolved disciplinary action; and
- Meet the minimum testing requirements (PERT, SAT, ACT for college credit courses or TABE for technical dual enrollment).

How do I get started with dual enrollment?
Make an appointment with your guidance counselor to complete the SFSC dual enrollment portion of the Admissions Application and the Dual Enrollment Approval Form.

How do I register?
Your high school guidance counselor will help you with the registration process.

How do I know which courses to take?
You should discuss your courses with your high school guidance counselor and an SFSC counselor or advisor. Look for courses that help you:
- Meet your subject area requirements for high school graduation.
- Provide a career and technical program of study that you wish to pursue.
- Apply toward an A.A., A.S. or A.A.S. degree. An SFSC counselor or advisor will assist you in identifying the courses suitable for your designated program.

How do I know which college courses are acceptable?
A listing of the college courses that meet particular high school subject area requirements is found in the appendix of the SFSC Dual Enrollment Parent and Student Guide and is available on the www.flvc.org website.

Which courses do I need for SFSC degrees or programs?
The requirements for all SFSC degree and certificate programs can be found in the College Catalog located on the SFSC website at www.southflorida.edu.

Are there any academic criteria I must meet as a dual enrollment student?
You must have an unweighted high school GPA of 3.0, be in the 11th or 12th grade, and have acceptable PERT, ACT or SAT scores to enter the college credit dual enrollment program or a 2.0 unweighted high school GPA, be in the 10th, 11th or 12th grade, and have completed the PERT or TABE for technical dual enrollment.

Does the dual enrollment grade count on my high school and college transcript?
Yes, the grade is listed on your high school transcript and counts toward high school graduation requirements. The grade is also listed on your SFSC transcript; hence, dual enrollment has two grades, a high school grade and a college grade, for each course. These are permanent college grades and part of your permanent high school and college transcript.

When do I register for courses?
Registration deadlines are determined by the high school and SFSC academic calendar. Students are encouraged to enroll in classes as soon as possible as classes fill and seats will no longer be available.

Why should I consider dual enrollment?
Why wait? Get started on your future career or college degree. Dual enrollment is free quality education, textbooks, and tuition!

The college credits you earn may count toward an SFSC occupational certificate program of study, an Associate in Science degree, an Associate in Arts degree, or a baccalaureate degree.

See your high school guidance counselor for more information.
High School Contact Information

DeSoto County High School (863) 494-3434
- Contact Angela Brough, Guidance Counselor, at extension 204 or email her at angela.brough@desoto.k12.fl.us

Hardee Senior High School (863) 773-3181
- Contact Mary Farr, Assistant Principal, at extension 207 or email her at mfarr@hardee.k12.fl.us

Polk County Schools
- Ft. Meade Middle/Senior High School (863) 285-1180
  Contact Paulette Gillispie, Guidance Counselor, at (863) 285-1180 or email her at paulette.gillispie@polk-fl.net

- Frostproof High School (863) 635-7809
  Contact Teresa Lewis, Senior Guidance Counselor, at (863) 635-7809 or email her at teresa.lewis@polk-fl.net

Highlands County
- Avon Park High School (863) 452-4311
  Contact your guidance counselor at Avon Park High School for more information about dual enrollment. If you are not sure who your guidance counselor is, please contact Jennifer Langston at extension 221 or email her at langstonj@highlands.k12.fl.us

- Sebring High School (863) 471-5500
  Contact your guidance counselor at Sebring High School for more information about dual enrollment. If you are not sure who your guidance counselor is, please contact Pat Sigmund at extension 223 or email her at sigmundp@highlands.k12.fl.us

- Lake Placid High School (863) 699-5010
  Contact Marie Wilson, Junior/Senior Guidance Counselor, at extension 230 or email her at wilsonm@highlands.k12.fl.us
SFSC Contact Information

College Credit Dual Enrollment
Dr. Kimberly Batty-Herbert
Dean, Arts and Sciences
Email: battyhek@southflorida.edu
Phone: (863) 784-7329

Technical Dual Enrollment
Courtney Green
Coordinator, Technical Dual Enrollment
Email: greenc@southflorida.edu
Phone: (863) 784-7431

Avon Park High School Students
Felecia Dozier
SFSC Counselor
Email: dozierf@southflorida.edu
Phone: (863) 784-7196

Sebring High School Students
Kim Hemler
SFSC Counselor
Email: hemlerk@southflorida.edu
Phone: (863) 784-7331

DeSoto High School Students
Laura Wilder
Student Advisor, DeSoto Campus
Email: wilderl@southflorida.edu
Phone: (863) 784-7052

Hardee Senior High School Students
Fernando Islas
Student Services Advisor, Hardee Campus
Email: islasf@southflorida.edu
Phone: (863) 784-7063

Lake Placid High School Students
Randy Paeplow
Director, Lake Placid Center
Email: paeplowr@southflorida.edu
Phone: (863) 784-7083

All Other High School Students/ Advising
Charla Ellerker
Chair of Advising and Counseling
Email: ellerkercc@southflorida.edu
Phone: (863) 784-7176

Assessment Testing
Mary Ann Little
Director of Testing and Assessment
Email: littlem@southflorida.edu
Phone: (863) 784-7411

Admissions
Mary Puckorius
Coordinator, Admissions
Email: puckoriums@southflorida.edu
Phone: (863) 784-7416

Registration
Dr. Deborah Fuschetti
Registrar
Email: fuschettid@southflorida.edu
Phone: (863) 784-7139

Career Center
Colleen Rafatti
Director, Career Center
Email: raffattic@southflorida.edu
Phone: (863) 784-7410

Go to our website for more information at:
http://www.southflorida.edu/academic/dualenrollment/

Student Assistance in Panther Central
Call: 863-784-7138 or 863-784-7405
Email: onlinehelp@southflorida.edu
SOUTH FLORIDA STATE COLLEGE
DUAL ENROLLMENT STUDENT CONTRACT

Success in dual enrollment college classes is dependent upon academic readiness, social maturity, and motivation. Students who choose to enter dual enrollment classes are subject to the same rules and regulations as other college students. Classes contain mature, adult students from diverse backgrounds and life experiences. Additionally, course content is college level and may contain material, situations, and examples that may offend immature students. Students choosing to take college classes do so with the understanding that course rigor and content is intended for a mature, college-level student.

The high school student on the college campus experiences the same freedom and lack of direct supervision. There is no process to monitor student social situations or behavior. Dual enrollment students on the South Florida State College (SFSC) campus are expected to conduct themselves as adults.

College course-level expectations include, but are not limited to the following:

- Students are expected to be in class from the first day and should attend class regularly. Students may be withdrawn by the instructor for excessive absences that equate to two week’s college work.
- Two to three hours of homework or study should be completed for each hour spent in class.
- Assignment deadlines are firm.
- Any letter grade below a C will not count as credit toward satisfaction of English and Math general education requirements.
- Any letter grade below a C in any dual enrollment course will remove the student for eligibility for the following full term (fall/spring).
- All dual enrollment grades are calculated in a student’s GPA and will appear on the permanent college transcript.
- All dual enrollment grades, including a W for withdrawal, become a part of the student’s permanent college transcript and may affect subsequent postsecondary admission.
- While appropriate for college-level study, course materials/class discussions may reflect topics not typically included in secondary courses which some parents/guardians may object to for “minors.” Courses will not be modified to accommodate variations in student age and/or maturity.
- Student should consult a college counselor and/or advisor regarding the selection of courses to meet college degree requirements or for transfer to a specific course of study at another institution.
- Poor selection of classes may result in excess college hours or impact availability of future financial aid or scholarships.
- Transfer of dual enrollment credit to out-of-state institutions may or may not be recognized.
- All students attending dual enrollment courses on the high school campus will have final exams approved, collected and returned to the college for one calendar year.

I have read and understand the above expectations and the SFSC Dual Enrollment Code of Conduct contained in the SFSC Dual Enrollment Parent and Student Guide.

________________________________________  __________________________________________
Student Signature                              Parent/Guardian Signature
## Comparison of Florida’s Articulated Acceleration Programs

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<th>Dual Enrollment</th>
<th>Advanced Placement</th>
<th>International Baccalaureate</th>
<th>Advanced International Certificate of Education</th>
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</table>
| **Statutory Eligibility Requirements** | • 3.0 GPA for college credit courses  
• 2.0 GPA for vocational courses  
• Pass appropriate sections of college placement test | • None | • None | • None |
| **Local Eligibility Requirements** | • Colleges can specify additional criteria in Dual Enrollment Articulation Agreement (DEAA) | • Districts set criteria | • Districts set criteria | • Districts set criteria |
| **Level of Instruction** | • College level  
• Grade earned is part of permanent college transcript | • Advanced high school level  
• Only eligible for college credit if student passes AP Exam | • Advanced high school level  
• Only eligible for college credit if student passes IB Exam | • Advanced high school level  
• Only eligible for college credit if student passes AICE Exam |
| **Instructor Qualifications** | • SACS criteria for college/university faculty- master's with 18 graduate credit hours in subject field | • Public school teacher education requirements  
• Non-mandatory training by College Board | • Public school teacher education requirements  
• Mandatory training by IB Organization | • Public school teacher education requirements  
• Mandatory training by University of Cambridge International Examinations |
| **Program Availability** | • All public schools in the 67 school districts  
• Private schools with articulation agreements  
• Home school students | • Offered in 61 school districts  
• Available to all schools via Florida Virtual School  
• Home school students | • Offered in 30 school districts  
• 58 participating schools | • Offered in 16 school districts  
• 26 participating schools |
| **Courses Available** | • Any college-level academic or career course unless excluded in local DEAA  
• No prep courses/physical education | • Courses offered as part of the AP curriculum and testing program | • Courses offered as part of the IB curriculum and testing program | • Courses offered as a part of the AICE curriculum and testing program |
| **Exit Requirement for HS Credit** | • Passing grade in course | • Passing grade in course | • Passing grade in course | • Passing grade in course |
| **Exit Requirement for Postsecondary Credit** | • Passing grade in course  
• “C” or better in Gordon Rule Courses | • Pass standardized AP Exam | • Pass standardized IB Exam | • Pass standardized AICE Exam |

February 2013
<table>
<thead>
<tr>
<th><strong>Transferability of Postsecondary Credit</strong></th>
<th><strong>Dual Enrollment</strong></th>
<th><strong>Advanced Placement</strong></th>
<th><strong>International Baccalaureate</strong></th>
<th><strong>Advanced International Certificate of Education</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>All FL public postsecondary institutions required by Statewide Course Numbering System to accept credit if offering equivalent course</td>
<td></td>
<td>All FL public postsecondary institutions required to accept credit as specified in Credit-by-Exam equivalencies posted at fldoe.org/articulation</td>
<td>All FL public postsecondary institutions required to accept credit as specified in Credit-by-Exam equivalencies posted at fldoe.org/articulation</td>
<td></td>
</tr>
<tr>
<td>% Enrolled Earning Postsecondary Credit (2007)*</td>
<td>94% in 2009-2010</td>
<td>41% in 2009-2010</td>
<td>81% in 2009-2010</td>
<td>59% in 2009-2010</td>
</tr>
<tr>
<td><strong>HS Quality Points Awarded</strong></td>
<td>Beginning with students entering grade 9 in 2006-07, must be weighted same as AP, IB, AICE</td>
<td>Beginning with students entering grade 9 in 2006-07, must be weighted same as DE, IB, AICE</td>
<td>Beginning with students entering grade 9 in 2006-07, must be weighted same as AP, DE, AICE</td>
<td>Beginning with students entering grade 9 in 2006-07, must be weighted same as AP, DE, AICE</td>
</tr>
<tr>
<td><strong>Bright Futures Quality Points Awarded</strong></td>
<td>.5 QP</td>
<td>.5 QP</td>
<td>.5 QP</td>
<td>.5 QP</td>
</tr>
<tr>
<td><strong>University Admission Quality Points Awarded</strong></td>
<td>1 QP (for courses that meet core SUS admissions requirements)</td>
<td>1 QP (even if test is not taken or passed)</td>
<td>1 QP (even if test is not taken or passed)</td>
<td>1 QP (even if test is not taken or passed)</td>
</tr>
<tr>
<td><strong>Cost to Student</strong></td>
<td>Public school student- tuition and books provided</td>
<td>Books provided</td>
<td>Books provided</td>
<td>Books provided</td>
</tr>
<tr>
<td></td>
<td>Non-public school student- must pay for books unless specified otherwise in IAA</td>
<td>Public school student- exempt from paying AP Exam administration fee</td>
<td>Public school student- exempt from paying IB Exam administration fee</td>
<td>Public school student- exempt from paying AICE Exam administration fee</td>
</tr>
<tr>
<td></td>
<td>Home school student- must pay for books unless specified otherwise in IAA</td>
<td>Non-public school student- must pay fee</td>
<td>Non-public school student- must pay fee</td>
<td>Non-public school student- must pay fee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Home school student- must pay fee</td>
<td>Home school student- must pay fee</td>
<td>Home school student- must pay fee</td>
</tr>
<tr>
<td><strong>Student Funding for School Districts</strong></td>
<td>Per FTE basis through FEFP</td>
<td>Per FTE basis through FEFP</td>
<td>Per FTE basis through FEFP</td>
<td>Per FTE basis through FEFP</td>
</tr>
<tr>
<td><strong>Student Funding for Community Colleges</strong></td>
<td>Per FTE basis though CCPF</td>
<td>Not applicable</td>
<td>Not applicable</td>
<td>Not applicable</td>
</tr>
<tr>
<td><strong>School District Financial Incentives</strong></td>
<td>No additional incentives beyond base FTE</td>
<td>.16 FTE bonus for each student passing an AP Exam</td>
<td>.16 FTE bonus for each student passing IB Exam</td>
<td>.16 FTE bonus for each student passing AICE Exam</td>
</tr>
<tr>
<td></td>
<td></td>
<td>.3 FTE bonus for each student earning an IB diploma</td>
<td>.3 FTE bonus for each student earning an AICE diploma</td>
<td></td>
</tr>
</tbody>
</table>

February 2013
<table>
<thead>
<tr>
<th>Teacher Financial Incentives</th>
<th>Dual Enrollment</th>
<th>Advanced Placement</th>
<th>International Baccalaureate</th>
<th>Advanced International Certificate of Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>No incentives</td>
<td>No incentives</td>
<td>$50 bonus for each student scoring 3 or higher on an AP Exam</td>
<td>$50 bonus for each student scoring 4 or higher on an IB Exam</td>
<td>$50 bonus for each student scoring E or higher on an AICE Exam</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$500 bonus for at least one student from a D or F school who scores 3 or higher on AP Exam</td>
<td>$500 bonus for at least one student from a D or F school who scores 4 or higher on an IB Exam</td>
<td>$500 bonus for at least one student from a D or F school who scores E or higher on an AICE Exam</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$2,000 cap for any teacher in a given year</td>
<td>$2,000 cap for any teacher in a given year</td>
<td>$2,000 cap for any teacher in a given year</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Community College Financial Incentives</th>
<th>Dual Enrollment</th>
<th>Advanced Placement</th>
<th>International Baccalaureate</th>
<th>Advanced International Certificate of Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>No additional incentives</td>
<td>No additional incentives</td>
<td>Not applicable</td>
<td>Not applicable</td>
<td>Not applicable</td>
</tr>
</tbody>
</table>

February 2013

Sources: S. 1007.271, FS- Dual Enrollment Programs; 1007.27, FS- Articulated Acceleration Mechanisms; S. 1011.62(1)(n), FS- Funds for Operation of Schools; Florida Community College System Student Data Base; OPPAGA Report No. 06-25; Board of Governors Regulation 6.006.

Compiled by the Florida Department of Education.
### Dual Enrollment Course Equivalency

The following courses are typically offered by SFSC at most college campuses. This equivalency list is not complete, but is abbreviated for ease of use by students, parents/guardians, and guidance staff. If you note discrepancies or have questions about other courses listed in the State Approved Dual Enrollment Equivalency List, please contact Dean Kimberly Batty-Herbert for college credit at 863-784-7329 or Courtney Green for technical programs at 863-784-7431. For a full listing of the State Approved Dual Enrollment Equivalency Listing go to [www.fldoe.org/articulation/pdf/DEList.pdf](http://www.fldoe.org/articulation/pdf/DEList.pdf).

Electives: Current law allows for any course in the Statewide Course Numbering System, with the exception of remedial courses and Physical Education skills courses, to be offered as dual enrollment. Three-credit (or equivalent) post-secondary courses taken through dual enrollment that are not listed below shall be awarded 0.5 high school credits. Electives fulfilling the high school requirements should be related to the college degree plan.

**Δ** English Competency - Requires college-level writing in multiple assignments

**Indicates courses that all community colleges and universities offer or accept this course in transfer as a part of their general education requirement

**H** Indicates an honors course

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Course prefix</th>
<th>Course name</th>
<th>High school subject requirement satisfied</th>
<th>High school credit awarded</th>
<th>Pre/Co-requisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>H</td>
<td>AML</td>
<td>2010 American Literature I: 1620-1865</td>
<td>English</td>
<td>1.0</td>
<td>ENC1101; ENC 1102</td>
</tr>
<tr>
<td>H</td>
<td>AML</td>
<td>2020 American Literature II: 1865 to Present</td>
<td>English</td>
<td>1.0</td>
<td>ENC 1101; ENC 1102 rec.</td>
</tr>
<tr>
<td>Δ**H</td>
<td>ENC</td>
<td>1101 Freshman English I</td>
<td>English</td>
<td>1.0</td>
<td>PERT scores</td>
</tr>
<tr>
<td>Δ**H</td>
<td>ENC</td>
<td>1102 Freshman English II</td>
<td>English</td>
<td>1.0</td>
<td>ENC 1101</td>
</tr>
<tr>
<td>Δ</td>
<td>ENC</td>
<td>2210 Technical Writing</td>
<td>English</td>
<td>1.0</td>
<td>ENC 1101</td>
</tr>
<tr>
<td>H</td>
<td>ENL</td>
<td>2012 British Literature I</td>
<td>English</td>
<td>1.0</td>
<td>ENC 1101</td>
</tr>
<tr>
<td>H</td>
<td>ENL</td>
<td>2022 British Literature II</td>
<td>English</td>
<td>1.0</td>
<td>ENC 1101</td>
</tr>
<tr>
<td>Δ</td>
<td>LIT</td>
<td>2000 Intro to Literature</td>
<td>English</td>
<td>1.0</td>
<td>ENC 1101</td>
</tr>
<tr>
<td>LIT</td>
<td>2110 World Literature I</td>
<td>English</td>
<td>1.0</td>
<td>ENC 1101</td>
<td></td>
</tr>
<tr>
<td>LIT</td>
<td>2120 World Literature II</td>
<td>English</td>
<td>1.0</td>
<td>ENC 1101</td>
<td></td>
</tr>
</tbody>
</table>

### ENGLISH

### HUMANITIES

| Δ**   | ARH          | 2000 Art Appreciation | Perf Arts | 0.5 | ENC 1101 |
| Δ      | ARH          | 2050 Art History I   | Perf Arts | 0.5 | ENC 1101 |
| Δ      | ARH          | 2051 Art History II  | Perf Arts | 0.5 | ENC 1101 |
| ΔH    | HUM          | 2210 Humanities Survey I | Elective | 0.5 | ENC 1101 |
| Δ**   | HUM          | 2020 Intro to Humanities | Elective | 0.5 | ENC 1101 |
| ΔH    | HUM          | 2230 Humanities Survey II | Elective | 0.5 | ENC 1101 |
| Δ**   | MUL          | 2010 Music Appreciation | Perf Arts | 0.5 | ENC 1101 |
| H**   | PHI          | 2010 Introduction to Philosophy | Elective | 0.5 | ENC 1101 |
### MATHEMATICS

<table>
<thead>
<tr>
<th><strong>/Δ</strong></th>
<th>Course Code</th>
<th>Course Name</th>
<th>Department</th>
<th>Credit</th>
<th>Corequisite(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>/Δ</strong></td>
<td>MAC 1105</td>
<td>College Algebra</td>
<td>Mathematics</td>
<td>1.0</td>
<td>MAC 1114, MAC 1140</td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>MAC 1114</td>
<td>Plane Trigonometry</td>
<td>Mathematics</td>
<td>1.0</td>
<td>MAC 1105</td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>MAC 1140</td>
<td>Precalculus Algebra</td>
<td>Mathematics</td>
<td>1.0</td>
<td>MAC 1105; MAC 1114</td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>MAC 1147</td>
<td>Precal Algebra &amp; Trigonometry</td>
<td>Mathematics</td>
<td>1.0</td>
<td>MAC 1105</td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>MAC 2233</td>
<td>Calculus for Business and Social Sciences</td>
<td>Mathematics</td>
<td>1.0</td>
<td>MAC 1105</td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>MAC 2311</td>
<td>Calculus I</td>
<td>Mathematics</td>
<td>1.0</td>
<td>MAC 1114, MAC 1140</td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>MAC 2312</td>
<td>Calculus II</td>
<td>Mathematics</td>
<td>1.0</td>
<td>MAC 2311</td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>MAC 2313</td>
<td>Calculus III</td>
<td>Mathematics</td>
<td>1.0</td>
<td>MAC 2312</td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>MAP 2302</td>
<td>Differential Equations</td>
<td>Mathematics</td>
<td>1.0</td>
<td>MAC 2312</td>
</tr>
</tbody>
</table>

### SOCIAL STUDIES

Social studies requirements for high school graduation in Florida are prescribed by statute. Unless indicated on the list below, all college social science courses taken through dual enrollment receive elective credit.

<table>
<thead>
<tr>
<th><strong>/Δ</strong></th>
<th>Course Code</th>
<th>Course Name</th>
<th>Department</th>
<th>Credit</th>
<th>Corequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>/Δ</strong></td>
<td>AMH 1010</td>
<td>Introduction to Survey to 1877</td>
<td>Am. History</td>
<td>0.5</td>
<td></td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>AMH 1020</td>
<td>Introduction to Survey since 1877</td>
<td>Am. History</td>
<td>0.5</td>
<td></td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>ECO 1000</td>
<td>Survey of Economics</td>
<td>SS-Economics</td>
<td>0.5</td>
<td>Cannot take if complete d ECO 2013 or ECO 2023</td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>ECO 2013</td>
<td>Macroeconomics</td>
<td>SS-Economics</td>
<td>0.5</td>
<td></td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>ECO 2023</td>
<td>Microeconomics</td>
<td>SS-Economics</td>
<td>0.5</td>
<td></td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>EDF 1005</td>
<td>Intro to the Teaching Profession</td>
<td>Elective</td>
<td>0.5</td>
<td></td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>EDF 2085</td>
<td>Diversity for Educators</td>
<td>Elective</td>
<td>0.5</td>
<td></td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>EME 2040</td>
<td>Intro to Technology for Educators</td>
<td>Elective</td>
<td>0.5</td>
<td>EDF 1005</td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>INR 2002</td>
<td>International Relations</td>
<td>Elective</td>
<td>0.5</td>
<td></td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>POS 1041</td>
<td>American Government</td>
<td>Am. Gov’t.</td>
<td>0.5</td>
<td>pre-co ENC 1101</td>
</tr>
<tr>
<td><strong>/Δ</strong></td>
<td>PSY 2012</td>
<td>Introduction to Psychology</td>
<td>Elective</td>
<td>0.5</td>
<td></td>
</tr>
</tbody>
</table>
### SCIENCE

Criteria for awarding high school subject area credit in Science:

Since all high school science courses (with lab) are awarded 1.0 high school science credits, then all college-level dual enrollment science courses (with lab) will be awarded 1.0 high school science credits.

College-level dual enrollment science courses taken without a lab component will be awarded 0.5 high school science credits.

Note: Section 1003.43(1), Florida Statutes, states that high school graduation requirements include successful completion of "three credits in science, two of which must have a laboratory component." Regardless of the number of science credits earned through dual enrollment, the requirement of two sciences with a lab component must be met to graduate.

<table>
<thead>
<tr>
<th><strong>Course Code</strong></th>
<th><strong>Course Name</strong></th>
<th><strong>Subject</strong></th>
<th><strong>Credits</strong></th>
<th><strong>Prerequisites</strong></th>
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</thead>
<tbody>
<tr>
<td>H</td>
<td>SPC 2608</td>
<td>Fundamentals of Speech Communication</td>
<td>Elective</td>
<td>0.5</td>
</tr>
<tr>
<td>**</td>
<td>SYG 2000</td>
<td>General Sociology</td>
<td>Elective</td>
<td>0.5</td>
</tr>
<tr>
<td>**</td>
<td>WOH 2040</td>
<td>World History in 20th Century</td>
<td>Elective</td>
<td>0.5</td>
</tr>
<tr>
<td></td>
<td>**</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>**</td>
<td>AST 1002</td>
<td>Descriptive Astronomy (no lab)</td>
<td>Science</td>
<td>0.5</td>
</tr>
<tr>
<td>AST</td>
<td>1002L</td>
<td>Descriptive Astronomy Lab</td>
<td>Science</td>
<td>0.5</td>
</tr>
<tr>
<td></td>
<td>BOT 1010C</td>
<td>Botany (with lab)</td>
<td>Science</td>
<td>1.0</td>
</tr>
<tr>
<td></td>
<td>BSC 1009C</td>
<td>Introduction to Biology (with lab)</td>
<td>Science</td>
<td>1.0</td>
</tr>
<tr>
<td></td>
<td>BSC 1005</td>
<td>Introducing Biology (no lab)</td>
<td>Science</td>
<td>0.5</td>
</tr>
<tr>
<td>**</td>
<td>BSC 1010C</td>
<td>General Biology I (with lab)</td>
<td>Science</td>
<td>1.0</td>
</tr>
<tr>
<td>BSC</td>
<td>1011C</td>
<td>General Biology II (with lab)</td>
<td>Science</td>
<td>1.0</td>
</tr>
<tr>
<td></td>
<td>BSC 1085C</td>
<td>Human Anatomy &amp; Physiology I (w/lab)</td>
<td>Science</td>
<td>1.0</td>
</tr>
<tr>
<td></td>
<td>BSC 1086C</td>
<td>Human Anatomy &amp; Physiology II (w/lab)</td>
<td>Science</td>
<td>1.0</td>
</tr>
<tr>
<td></td>
<td>CHM 1020C</td>
<td>Introductory Chemistry</td>
<td>Science</td>
<td>0.5</td>
</tr>
<tr>
<td>CHM</td>
<td>1020L</td>
<td>Introductory Chemistry</td>
<td>Science</td>
<td>0.5</td>
</tr>
<tr>
<td>**</td>
<td>CHM 2045C</td>
<td>General Chemistry I (with lab)</td>
<td>Science</td>
<td>1.0</td>
</tr>
<tr>
<td>CHM</td>
<td>2046C</td>
<td>General Chemistry II (with lab)</td>
<td>Science</td>
<td>1.0</td>
</tr>
<tr>
<td></td>
<td>**</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>H</td>
<td>CHM</td>
<td>2210C</td>
<td>Organic Chemistry I (with lab)</td>
<td>Science</td>
</tr>
<tr>
<td>---</td>
<td>-----</td>
<td>-------</td>
<td>--------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>H</td>
<td>CHM</td>
<td>2211C</td>
<td>Organic Chemistry II (with lab)</td>
<td>Science</td>
</tr>
<tr>
<td>EVR</td>
<td></td>
<td>2001</td>
<td>Intro to Environmental Science</td>
<td>Science</td>
</tr>
<tr>
<td>HUN</td>
<td>1201</td>
<td>Nutrition (no lab)</td>
<td>Science</td>
<td>0.5</td>
</tr>
<tr>
<td>MCB</td>
<td>2010C</td>
<td>Microbiology (with lab)</td>
<td>Science</td>
<td>1.0</td>
</tr>
<tr>
<td>MET</td>
<td>1001</td>
<td>Weather and Climate (no lab)</td>
<td>Science</td>
<td>0.5</td>
</tr>
<tr>
<td>PCB</td>
<td>2033</td>
<td>Introduction to Ecology: Environment (no lab)</td>
<td>Science</td>
<td>0.5</td>
</tr>
<tr>
<td>**H</td>
<td>PHY</td>
<td>2048C</td>
<td>General Physics with Calculus I (with lab)</td>
<td>Science</td>
</tr>
<tr>
<td>**H</td>
<td>PHY</td>
<td>2049C</td>
<td>General Physics with Calculus II (with lab)</td>
<td>Science</td>
</tr>
<tr>
<td>**H</td>
<td>PHY</td>
<td>2053C</td>
<td>General Physics I (with lab)</td>
<td>Science</td>
</tr>
<tr>
<td>H</td>
<td>PHY</td>
<td>2054C</td>
<td>General Physics II (with lab)</td>
<td>Science</td>
</tr>
</tbody>
</table>

**OTHER**

All 4-credit foreign language courses shall be awarded one full high school credit

| ACG | 2001 | Financial Accounting I | | |
|-----|------|------------------------|| |
| ACG | 2011 | Financial Accounting II | | ACG 2001 |
| CGS | 1100C | Intro to Microcomputers Using Windows | Elective | 0.5 | |
| MAT | 1033 | Intermediate Algebra | Elective | 0.5 | PERT Scores |
| SLS | 1501 | Master Student/College Success | Elective | 0.5 | |
| SLS | 2301 | Career Planning | Elective | 0.5 | |
Technical Programs

All postsecondary courses taken through dual enrollment that are part of a postsecondary career and technical program of study including college credit certificate, occupational certificate, and Associate in Science (A.S.) shall be awarded 0.5 credits toward high school graduation. For technical dual enrollment, courses and programs must lead toward an approved industry certification. **Note:** Students seeking to meet the requirements of a three-year Career Preparatory Diploma or a Gold Seal Vocational Scholarship through dual enrollment must carefully choose dual enrollment courses that meet the requirements for 3 sequential credits in one career education program.

The following college credit certificate programs are available for dual enrollment:

- Accounting Applications
- Biofuels Technology Specialist
- Biomass Cultivation Specialist
- Business Management
- Computer Programming
- Graphic Design Support
- Landscape and Horticulture Professional
- Landscape and Horticulture Technician
- Medical Office Management
- Office Management

The following Occupational Certificate programs are available for dual enrollment:

- Administrative Office Specialist
- Air Conditioning, Refrigeration, and Heating Technology
- Automotive Collision Repair and Refinishing
- Automotive Service Technology
- Computer Systems and Information Technology
- Electronics Technology
- Electrical Lineman Service Repair
- Food Management, Production, and Services
- Medical Administrative Specialist
- Medical Assisting
- Network Support Services